

Chamber Business Connects Luncheon Sponsor Guidelines & Request Form

The **El Dorado Hills Chamber of Commerce** provides luncheon sponsorships as a great way to promote your business! The following guidelines will assist you in sponsoring a monthly luncheon.

Choosing a date

Luncheons are held the first Wednesday of the month from 11:30 am – 1:00 pm.

When you have a month in mind, contact the Chamber at 916-933-1335 or email cassidy@eldoradohillschamber.org to make sure this month may be available.

Sponsorship Publicity

Promotion should be started well ahead of the event once you are confirmed. The way to achieve good attendance is to spread the word and advertise.

The Chamber will promote your sponsorship in at least one Weekly e-News notification. Your sponsorship will also be listed on the Chamber website and on the hard copy of the calendar. Luncheon sponsors receive one (1) complimentary lunch, a sponsor sign to be displayed the day of the event, as well as displayed in the Chamber office for the remainder of the month, and a 5-8 minute presentation at the luncheon. Sponsors are also entitled to bring promotional material for all place settings. Sponsor letterhead may be used for the luncheon agenda that will be distributed that day. (please deliver 100 sheets to the Chamber in advance)

Cost/Location

Sponsorships are \$250, to be paid 2 weeks prior to the luncheon. The luncheons are held in these locations throughout the year.

Serrano Country Club
Holiday Inn Express Hotel & Suites
Community Services District
El Dorado Hills Fire Department

A Monthly Luncheon sponsorship establishes your relationship with the community, business partners and members of the El Dorado Hills Chamber of Commerce. (Sponsors are not responsible for booking caterer or location)

Business Luncheon Sponsor Request Form

Please fill out the form below if sponsoring a monthly luncheon interests you.

Return to: **El Dorado Hills Chamber of Commerce**

Mail: PO Box 5055, EDH, 95762

Fax: 916-933-5908

Phone: 916-933-1335

Email: cassidy@eldoradohillschamber.org

Business Name _____
Contact _____
Phone _____
Email _____
Preferred Month/Location _____
Payment: Check # _____
Visa/MC # _____
Expiration Date _____ V-code _____
<i>(Date is not confirmed until you receive notice from the Chamber)</i>

Helping Business Succeed!